END OF THE YEAR FIELDWORK ASSESSMENT
(Completed in the Spring Quarter)

BY

Candidate’s name: ____________________________________________________________

University Coach’s name: ____________________________________________________

Site/District Mentor’s name: __________________________________________________

This form is to be completed during the final meeting with the candidate, site mentor, and university coach. In addition to the following rubric scores for each California Administrator Performance Expectations (CAPE) area, please provide a comment on the candidate’s overall strengths as well as areas for further professional growth. You may include suggestions for next steps. A comment space is provided after the CAPE descriptions.

CAPE 1: DEVELOPMENT AND IMPLEMENTATION OF A VISION
A new administrator is an educational leader who promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.

Response Legend: Circle one

1. Minimal Evidence (Beginning)  2. Some Evidence (Developing)  3. Sufficient Evidence (Emerging)  4. Exemplary Evidence (Entry-Level)

CAPE 2: INSTRUCTIONAL LEADERSHIP
A new administrator is an educational leader who promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.

Response Legend: Circle one

1. Minimal Evidence (Beginning)  2. Some Evidence (Developing)  3. Sufficient Evidence (Emerging)  4. Exemplary Evidence (Entry-Level)

CAPE 3: MANAGEMENT AND LEARNING ENVIRONMENT
A new administrator is an educational leader who promotes the success of all students by ensuring management of the organization, operations, and resources for a safe, efficient, and effective learning environment.

Response Legend: Circle one

1. Minimal Evidence (Beginning)  2. Some Evidence (Developing)  3. Sufficient Evidence (Emerging)  4. Exemplary Evidence (Entry-Level)
CAPE 4: FAMILY AND COMMUNITY ENGAGEMENT
A new administrator is an educational leader who promotes the success of all students by collaborating with families and community resources, and understands the benefits and regulations pertaining to their involvement.

Response Legend: Circle one
   (Beginning) (Developing) (Emerging) (Entry-Level)

CAPE 5: ETHICS AND INTEGRITY
A new administrator is an educational leader who promotes the success of all students by modeling a personal code of ethics and developing professional leadership capacity, and how their actions affect others and influence progress towards school goals.

Response Legend: Circle one
   (Beginning) (Developing) (Emerging) (Entry-Level)

CAPE 6: EXTERNAL CONTEXT AND POLICY
A new administrator is an educational leader who promotes the success of all students by understanding, responding to, and influencing the larger political, social, economic, legal, and cultural context.

Response Legend: Circle one
   (Beginning) (Developing) (Emerging) (Entry-Level)

COMMENTS:

What are the candidate’s strengths?
What are the candidate’s areas for professional growth?
Suggestions for next steps:
Additional Comments: